

# Notice of Meeting

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## **Resource Management Select Committee**

**Monday, 19 October 2009 at 6.30pm**

**in Committee Room 2, Council Offices,  
Market Street, Newbury**

Date of despatch of Agenda: Friday 9 October 2009

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Stephen Chard, Policy Officer on (01635) 519462

e-mail: [schard@westberks.gov.uk](mailto:schard@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk)



**West Berkshire**  
C O U N C I L

**Agenda – Resource Management Select Committee  
to be held on 19 October 2009 (continued)**

**To:** Councillors Jeff Brooks (*Chairman*), Richard Crumly, David Goff, Gordon Lundie, David Rendel, Laszlo Zverko (*Vice-Chairman*)

**Substitutes:** Councillors David Holtby, Tony Linden, Julian Swift-Hook

**Other Members & Officers invited:** Councillor Anthony Stansfeld (Portfolio Holder for Strategy and Performance), Steve Broughton (Head of Property), Mark Lewis (Education Assets Manager), Malcolm Berry (Parent and Student Advice Centre Manager), Mike Trevallion (Transport Services Manager), June Graves (Head of Housing and Performance), Mel Brain (Housing Strategy Manager), Robert O'Reilly (Head of Human Resources), Simon Freeman (Finance Manager)

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## Agenda

### Part I

	<b>Page No.</b>
1. <b>Apologies</b> To receive apologies for inability to attend the meeting (if any).	
2. <b>Minutes</b> To approve as a correct record the Minutes of the meeting of this Committee held on 22 September 2009.	1-9
3. <b>Declarations of Interest</b> To receive any Declarations of Interest from Members.	
4. <b>Actions from previous minutes</b> To receive an update on actions following the previous Select Committee.	
5. <b>Property contracts and contractors in schools</b> Purpose: Review of the efficiency and effectiveness of Property Services in relation to contracts and the use of contractors in schools.	10-54
6. <b>Education budget monitoring</b> Purpose: To discuss the reasons behind the budget overspend reported in Education.	55-56
7. <b>Disabled Facilities Grants</b> Purpose: To inform Members about the budget profile for disabled facilities grants.	57-63
8. <b>Establishment Report Quarter 1 2009/10</b> Purpose: To receive a report on the changes to the Council's Establishment over the first quarter of 2009/10.	64-83
9. <b>Work Programme 2009/10</b> Purpose: To consider and prioritise the work programme for 2009/10.	84-88

Andy Day  
Head of Policy and Communication

**Agenda – Resource Management Select Committee  
to be held on 19 October 2009 *(continued)***

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